

# MINUTES

## TRANSPORTATION ADVISORY COMMITTEE

**Wednesday, March 28, 2012 – 5:30 pm**

Concord Fire Station #9 Community Room  
1020 Ivey Cline Road  
Concord, NC 28027

### Members:

Charles Wingerson	Town of Rockwell
Reid Walters	Town of Spencer
Bill Feather	Town of Granite Quarry
Richard Burleyson	Town of Mount Pleasant
Maggie Blackwell	Town of Salisbury
Tom Kincaid	City of Kannapolis
Phil Cowherd	Town of Harrisburg
H.A. Hilton	Town of Landis
Carl Ford	Rowan County
Elizabeth Poole	Cabarrus County
Jim Ramseur	City of Concord
Richard Wise	Town of Midland
Lee Withers	Town of China Grove
Tammy Corpening	Town of East Spencer

### Others:

Phil Conrad	MPO Director
Alex Rankin	Cabarrus Chamber
David Pugh	Town of Midland
Larry Pittman	NC House, 82 Dist.
Connie Cunningham	MPO Staff
Marc Morgan	NCDOT-Division 10
Carolyn Carpenter	CCSC
Pat Ivey	NCDOT Division 9

### Call to Order

The March 28, 2012 meeting of the Cabarrus Rowan MPO TAC was called to order by Chairman Tony Hilton. Chairman Hilton welcomed everyone to the meeting and called the roll of eligible TAC voting members and confirmed that a quorum had been met. He then requested that all present introduce themselves. After introductions were complete, Chairman Hilton continued by asking if there were any corrections or additions to the agenda. With no additions or corrections to the agenda being heard, Ms. Elizabeth Poole made a motion that the agenda stand as written and that motion was seconded by Mr. Tom Kincaid. TAC members voted unanimously to approve and Chairman Hilton moved to the next item of business.

Chairman Hilton then asked for Commerce updates. Mr. Alex Rankin, representative for the Cabarrus Regional Chamber of Commerce, relayed to the TAC members that the Cabarrus Regional Chamber continues to support the Cabarrus Rowan MPO in all of their endeavors to meet transportation needs. Alex also invited all members to the upcoming Cabarrus Regional Chamber of Commerce Land Use and Transportation Committee meeting.

Chairman H. A. Hilton asked for any speakers from the floor. Mr. Larry Pittman, North Carolina House of Representatives from the 82<sup>nd</sup> District introduced himself again and briefly spoke in regard to work in the 82<sup>nd</sup> District. With no other requests from speakers being heard, Chairman Hilton moved on to the next order of business.

## **Approval of Minutes**

Chairman Hilton called TAC members attention to the minutes of the January 25, 2012 TAC meeting which were included in their agenda packets. Mr. Reid Walters requested that a change be made on page three in regard to the section "New Ozone Standard Non-Attainment Boundary". In the last paragraph of that section, Mr. Walter's requested that the minutes read that he voted no on the motion to endorse townships meeting the nine criteria to be considered for attainment because he did not feel he had enough information on the subject. With no other comments or corrections being heard, Mr. Jim Ramseur made a motion to approve the minutes with the change and Ms. Elizabeth Poole seconded the motion. The TAC members followed with a unanimous vote to approve.

## **CONSENT AGENDA**

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a TAC member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The following items are presented for TAC consideration on the Consent Agenda:

### **FY 2012-2018 MTIP Amendment #2 and Draft Comprehensive Transportation Plan Index**

Ms. Elizabeth Poole made a motion to endorse and approve the consent agenda which includes Amendment #2 to the FY 2012-2018 MTIP and release of the Draft Comprehensive Transportation Plan Index for public comment. Mr. Bill Feather seconded the motion and TAC members voted unanimously to approve.

## **THIS CONCLUDES THE CONSENT AGENDA**

### **2040 Statewide Long Range Transportation Plan**

Mr. Phil Conrad, CR MPO Director addressed the TAC members and explained that Ms. Terry Arellano from NCDOT was unable to attend the meeting as scheduled and that he would be making a presentation prepared by NCDOT on the NCDOT 2040 Long Range Multimodal Statewide Transportation Plan.

Phil explained that NCDOT is in the process of developing an updated Long Range Multimodal Statewide Transportation Plan (2040 Plan). The Plan which will focus on policies and programs that are needed to improve safety, improve mobility and reduce congestion for NC, will address highway, aviation, ferries, rail, bicycle, walking and public transit forms of transportation. Phil explained to TAC members that the draft Plan is on the NCDOT website and that he will send the link to all members.

Mr. Conrad went on to say that the draft 2040 Plan has been released for review to all planning partners, stakeholders, and the general public throughout the state. The Board of Transportation is scheduled to adopt the final 2040 Plan by the summer of 2012. Ms. Elizabeth Poole suggested that all CR MPO jurisdictions put NCDOT website link on their websites as well.

## **Title VI**

Mr. Conrad informed TAC members that NCDOT's Office of Civil Rights has requested all of the MPO's in the state of a greater need to comply with Title VI of the Civil Rights Act of 1964. Phil went on to

report that compliance would provide assurances that the MPO would not discriminate on the grounds of race, color, sex, age, national origin or disability. He called TAC members' attention to Attachment 6 Cabarrus-Rowan Metropolitan Planning Organization Title VI Assurances and the Title VI Policy Statement included in their packets. Phil explained that policies and procedures will be established under the Title VI program, to address ways to handle discrimination complaints lodged against the MPO Board.

After review of the documents, Mr. Bill Feather made a motion to endorse the CR MPO Title VI Assurances and Policy Statement with one minor change. The change being that items number 4 and 5 are the same and one should be deleted. Mr. Lee Withers seconded the motion and TAC members voted unanimously to approve.

### **FY 2012-2013 UPWP**

Mr. Phil Conrad reported to TAC members that each year the Cabarrus Rowan MPO is required to develop and adopt a unified planning program (UPWP) which is the MPO budget and follows the state fiscal year 2012-2013. Phil called TAC members' attention to Attachment 7A in their packets which was the detailed budget for their review.

Phil continued by explaining that the UPWP identifies the planning tasks, responsible agencies, and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. Phil reviewed the budget line item by line item and explained the projected expenditures. Phil went on to say, that as part of the UPWP the Federal government requires all MPO's to certify their transportation planning process on an annual basis. Phil called members' attention to Attachment 7B which was a checklist for the CR MPO to certify the MPO transportation planning process.

Mr. Conrad called TAC members' attention to a Special Studies section of the budget and reported that the City of Salisbury has made a request for some special study funds to complete a corridor study on East Innes Street in the amount of \$96,000. Phil also mentioned Attachment 7C and 7D in the agenda packet which included a letter from Mayor Paul Woodson making a formal request for the funds and a summary of probable scope and cost for the project.

Phil went on to inform TAC members that NCDOT also requires a 5 Year Planning Calendar be developed to accompany the UPWP and that this document is included in their packet as Attachment 7F. These documents are due to NCDOT no later than April 13, 2012.

Phil also called TAC members' attention to an updated CR MPO Local Match Table included in their packets that breaks down the local match by each member jurisdiction with the updated census information. After review, Mr. Jim Ramseur made a motion to adopt the 2012-2013 local match amounts reflecting the new 2010 census information. Mr. Lee Withers seconded the motion. All TAC members with the exception of Mr. Bill Feather voted in support of the motion.

After review of the letter and supporting documentation, Mr. Phil Cowherd made a motion to approve and adopt the 2012-2013 UPWP inclusive of the \$96,000 of the Special Studies line item for the City of Salisbury corridor study on East Innes Street. Mr. Reid Walters seconded the motion with TAC members voting unanimously to approve.

Mr. Richard Wise then followed by making a motion that the Cabarrus Rowan MPO adopt a resolution approving their Five (5) Year Planning Calendar. Mr. Bill Feather seconded that motion and the TAC members voted to unanimously approve.

## **Reports & Updates**

- Local Reports – MPO/TPB/NCDOT Division 9 & 10 – Mr. Pat Ivey of NCDOT Division 9 provided TAC members with a handout which contained updates to projects in Division 9 and reviewed them with TAC members. Mr. Marc Morgan of NCDOT Division 10 also provided a handout to TAC members on Division 10 projects and reviewed for members the status of these projects.
- TIP Priority SPOT Results – Phil Conrad called TAC members' attention to a spreadsheet in their packet that shows all the NCDOT priority scores from the SPOT office for recently submitted CR MPO highway and non-highway priority projects.
- New Grade Separation(s) Sidewalk Request – Phil called members' attention to a draft letter of support in their packets regarding the Kimball Road Underpass Sidewalk project for inclusion in the current Kimball Road project. Plans for the project did not include sidewalks at the time it was submitted several years ago. But now residents and community leaders feel it is necessary to add the sidewalk component to the project in order to have a safe way to cross the railroad tracks. Phil also provided a draft Resolution of Support that local jurisdictions may want to consider submitting to NCDOT. After review, Mr. Phil Cowherd made a motion to forward a letter and Resolution of Support for sidewalks being added to the current underpass project. Ms. Maggie Blackwell seconded the motion and all TAC members voted unanimously to approve.
- RIDER Hybrid Electric Bus Replacement Federal Request - Phil Conrad reported that the RIDER Transit System is going to apply for a grant for funds to replace a bus with an hybrid electric bus and are looking to the CR MPO for a letter of support for their application. Rising gas prices would make the hybrid bus very cost effective. With little discussion, Mr. Bill Feather made a motion to forward a Letter of Support to the RIDER Transit System supporting their grant application. Mr. Lee Withers seconded the motion and TAC members voted unanimously to approve.
- 2040 MPO Long Range Transportation Plan – Phil Conrad referred TAC members to the 2040 LRTP Draft Goals and Objectives included in their packets and indicated that two public information/comment workshops will be held in April 2012 in Concord and Salisbury.
- New Ozone Standard Non-Attainment Boundary - Phil Conrad called members' attention to correspondence to US EPA regarding the new 8-hour ozone standard boundary.
- Release of 2010 Census Urbanized Areas – Phil informed TAC members that as a result of the newly released 2010 Census, it is likely that there will be an 18<sup>th</sup> MPO in the state. New Bern is scheduled to be the newest MPO. Phil showed members a digital map of the new CR MPO UZA boundary for their review. He discussed some of the potential implications with the release of a new UZA and indicated that this item would come back before the TAC for discussion and approval.
- Federal Transportation Reauthorization – Phil reported to members as information that the current continuing resolution ends on March 31, 2012 and that this Transportation Bill funds MPO activities.

### **Information Items**

- ✓ Concord Express, RIDER and Salisbury Transit, both Rowan Express routes, Cabarrus Links and RIDER Para-Transit Ridership - Phil highlighted ridership information included in their packets.

### **Adjournment**

With no other business before this committee, Mr. Bill Feather made a motion to adjourn the meeting of the CR MPO TAC. Mr. Tom Kincaid seconded the motion and the TAC members followed with a unanimous vote. Chairman Hilton thanked everyone for attending.

Next Meeting: April 25, 2012